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No. JCE-12/P&D/2015  
GOVERNMENT OF THE PUNJAB  
PLANNING & DEVELOPMENT DEPARTMENT  
Dated: Lahore, February 6<sup>th</sup>, 2018

To

1. Minister for Finance, Government of the Punjab, Lahore
2. Senior Member, Board of Revenue, Government of the Punjab
3. Secretary, Ministry of Commerce, Government of Pakistan
4. Secretary, Ministry of Textile and Industries, Government of Pakistan
5. Chairman, Board of Investment, Government of Pakistan
6. Joint Secretary (IERU), Ministry of Finance, Government of Pakistan
7. Chairman, P&D Board, Government of the Punjab
8. Chairman, Punjab Information Technology Board, Government of the Punjab
9. Secretary, Finance Department, Government of the Punjab
10. Secretary, Industries, Commerce and Investment Department, Government of the Punjab
11. Secretary, Law Department, Government of the Punjab
12. Secretary, Excise and Taxation Department, Government of the Punjab
13. Secretary, Labour and Human Rights Department, Government of the Punjab
14. Secretary, Environment Department, Government of the Punjab
15. Secretary, Local Government and Community Development Department, Government of the Punjab
16. Commissioner, PESSI, Government of the Punjab
17. The Chairman, Punjab Revenue Authority, Government of the Punjab
18. Chairman, Punjab Board of Investment and Trade, Government of the Punjab
19. Director General, Lahore Development Authority, Government of the Punjab
20. Director General, Punjab Land Record Authority,
21. Chief Executive Office, The Urban Unit, Government of the Punjab
22. Country Director, The World Bank, Islamabad
23. President, Lahore Chamber of Commerce and Industries, Lahore

Subject: **MINUTES OF 11<sup>th</sup> MEETING OF THE WORKING GROUP FOR DEVELOPMENT OF DOING BUSINESS (DB) REFORM AGENDA**

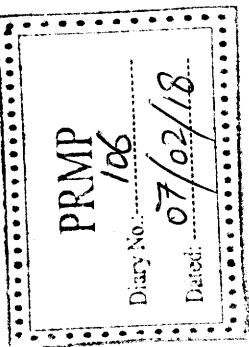
The 11<sup>th</sup> meeting of the Working Group constituted by the Chief Secretary, Punjab for Development of Doing Business (DB) Reform Agenda was held on January 30<sup>th</sup>, 2018 in the Committee Room of S&GAD Department, Punjab Civil Secretariat, Lahore. Please find enclosed herewith minutes of the subject meeting for information and further action.

*Ayesha*  
(Ayesha Ghazanfar)  
Assistant Chief  
Economic Wing

9/07/02

AD (JBC)

OS/BC  
08/02/2018



**NO. AND DATE EVEN.**

A Copy is forwarded for information

1. Ms. Samaira Nazir Siddiqui, Secretary, Board of Investment, Islamabad.
2. Mr. Atiq ur Rehman, Director General (DC) , M/o Commerce, Islamabad
3. Mr. Kanwar Muhammad Usman, Director, M/o Textile Industry, Islamabad.
4. Ms. Bushra Aslam, Executive Director, SECP, Islamabad.
5. Raja Naeem Akbar, M/o Law and Justice, Islamabad.
6. Ms. Maleeha Bangash, Managing Director, Investment Climate Reform Unit, PRMP, P&D Department, Lahore
- ✓ 7. Mr. Ali Jalal, Programme Director, PIU, P&D Department, Lahore
8. Mr. Naeem Babar, Additional Commissioner, Zone-II, Regional Tax Office-II, Lahore

*Ayesha Ghazanfar*  
**(Ayesha Ghazanfar)  
Assistant Chief  
Economic Wing**

**CC:**

- i. Director General, IERU, Ministry of Finance, Islamabad
- ii. Deputy Secretary (IERU-I), Ministry of Finance, Islamabad
- iii. PSO to the Chief Secretary Punjab
- iv. PSO to the Chairman, P&D Board, Lahore
- v. PS to the Secretary, P&D Department, Lahore
- vi. PA to the Chief Economist, P&D, Lahore
- vii. Section Officer (G), P&D Department, Lahore

Subject: MINUTES OF 11<sup>TH</sup> MEETING OF THE PROVINCIAL WORKING GROUP FOR DEVELOPMENT OF DOING BUSINESS REFORM AGENDA

11<sup>th</sup> meeting of the working group for development of Doing Business Reform Agenda was held on 30.01.2018 (Tuesday) at 01:00 PM under the chairmanship of Chief Secretary, Punjab in the Committee room of S&GAD Department, Civil Secretariat, Lahore. The meeting was attended by senior representatives from Implementing Agencies of the Doing Business indicators. The objective of the meeting was to review the 100 days reform action plan shared by the World Bank and provide update on the activities being implemented under the Doing Business Reform Agenda. (**List of Participants attached**)

2. The meeting started with welcome remarks by Chief Secretary, Punjab, followed by a presentation by Mr. Iftikhar Ali Sahoo, Secretary, Planning & Development Department who highlighted the key reform actions that are in the process by the relevant implementing agencies. He also apprised the house about the communication efforts that have been put in place by P&D Department, PLRA to spread awareness amongst the public and private sector about the completed reforms.

3. The presentation was succeeded by a detailed discussion on the implementation status of ongoing key reform initiatives, in which all members actively participated and shared their insights. After detailed deliberations, the following decisions were taken:

- i. Finance Department to expedite the process of E-payment for the Business Registration Portal. In this regard, a meeting under the Chairmanship of Minister for Finance will be convened between PITB, FD, Labor and PESSI Department to review the progress of online payment facility for portal.
- ii. Lahore Chamber of Commerce and Industries to nominate a high-level focal person for coordination with Program Implementation Unit, P&D Department, the DB Secretariat, on Ease of Doing Business.

- iii. Secretary Housing, Urban Development and Physical Health Engineering Department, Director General, Lahore Development Authority and Chief Officer, Municipal Corporation, Lahore to convene a meeting to discuss and resolve the issue of land use control for construction of warehouses in Agricultural land use area.
  - iv. The Chair also desired that a separate meeting with Secretary Law and Parliamentary Affairs to be convened immediately on ADR law and other legislative reforms being proposed under this reform agenda.
4. In his concluding remarks Chief Secretary, Punjab acknowledged the efforts being made by the implementing agencies and P&D Department. He mentioned that P&D Department should maintain a continuous follow up with the departments and keep tracking the implementation status and updating the Chief Secretary's office with the progress. He further mentioned that all those reforms which have been implemented should be communicated to the relevant quarters.
5. The meeting ended with a mutual vote of thanks.

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## LIST OF PARTICIPANTS

Sr. No.	Name	Designation / Department / Agency
1.	Capt. (R) Zahid Saeed	Chief Secretary, Punjab (In Chair)
2.	Dr. Aisha Ghaus Pasha	Minister for Finance
3.	Mr. Mohammad Jehanzeb Khan	Chairman, Planning & Development Board
4.	Dr. Umar Saif	Chairman, Punjab Information Technology Board
5.	Mr. Iftikhar Ali Sahoo	Secretary, Planning & Development Department
6.	Dr. Mujtaba Piracha	Secretary, Industries Commerce & Investment Department
7.	Dr. Farah Masood	Secretary, Labour & Human Resource Development
8.	Mr. Zahid Zaman	Director General, Lahore Development Authority
9.	Dr. Nasir Javed	CEO, Urban Unit
10.	Dr. M. Amanullah	Chief Economist, Planning & Development Board
11.	Mr. Imran Sikander	Commissioner, Punjab Employees Social Security Institutions (PESSI)
12.	Mr. Asad Islam Mahni	Member Taxes, Board of Revenue
13.	Mr. Javed Ahmed	Member Operation, Punjab Revenue Authority
14.	Mr. Rana Obaid Ullah Anwar	Additional Finance Secretary (D), Finance Department
15.	Mr. Mahmood Tamana	Director General (I&S), Local Government & Community Development
16.	Mr. Sajid Latif	Director General, E-Government, Punjab Information Technology Board (PITB)
17.	Mr. Masood-ul-Haque	Additional Director General, Excise & Taxation Department
18.	Ms. Ayesha Hameed	Additional Director General, Punjab Land Record Authority
19.	Mr. Tahir Naeem	Director, Law & Parliamentary Affairs
20.	Mr. Zulfiqar Ali	Director, Board of Investment
21.	Ms. Saima Shaikh	Director, Punjab Information Technology Board
22.	Mr. Usman Qureshi	Director, TDAP, Ministry of Commerce
23.	Ms. Saba Ijaz	Deputy Director, Board of Investment
24.	Mr. Faiz-UI-Hassan	Additional Director (P), Punjab Land Record Authority

25.	Mr. Abdul Moeed	Joint Director IT Project, Punjab Information Technology Board
26.	Mr. Faheem-ur-Rehman	Executive committee Member, Lahore Chamber Commerce of Industry (LCCI)
27.	Mr. Masroor Khan	SO (Projects), Local Government & Community Development
28.	Mr. Ali Jalal	Programme Director, Programme Implementation Unit P&D Department
29.	Mr. Mohsin Malik	Manager Projects, Punjab Board of Information Technology
30.	Ms. Maleeha Bangash,	Managing Director, Investment Climate Reform Unit (ICRU)
31.	Mr. Shehbaz Sarwar	Additional Registrar. Security Exchange commission of Pakistan (SECP)
32.	Ms. Ayesha Ghazanfar	Assistant Chief, Economic Wing, Planning & Development Department