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No. JCE-12/P&D/2015  
 GOVERNMENT OF THE PUNJAB  
 PLANNING & DEVELOPMENT DEPARTMENT  
 Dated: Lahore, January 8<sup>th</sup>, 2018

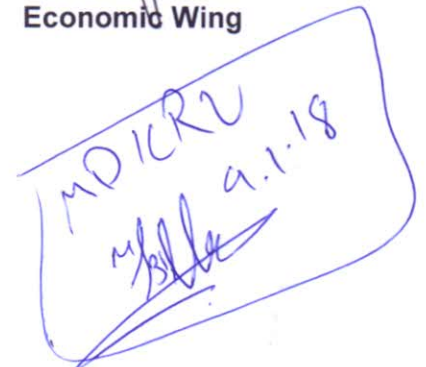
To

1. Minister for Finance, Government of the Punjab, Lahore
2. Senior Member, Board of Revenue, Government of the Punjab
- ✓3. Secretary, Ministry of Commerce, Government of Pakistan
- ✓4. Secretary, Ministry of Textile and Industries, Government of Pakistan
- ✓5. Chairman, Board of Investment, Government of Pakistan
- ✓6. Joint Secretary (IERU), Ministry of Finance, Government of Pakistan
7. Chairman, P&D Board, Government of the Punjab
8. Chairman, Punjab Information Technology Board, Government of the Punjab
9. Secretary, Finance Department, Government of the Punjab
10. Secretary, Industries, Commerce and Investment Department, Government of the Punjab
11. Secretary, Law Department, Government of the Punjab
12. Secretary, Excise and Taxation Department, Government of the Punjab
13. Secretary, Labour and Human Rights Department, Government of the Punjab
14. Secretary, Environment Department, Government of the Punjab
15. Secretary, Local Government and Community Development Department, Government of the Punjab
16. Commissioner, PESSI, Government of the Punjab
17. The Chairman, Punjab Revenue Authority, Government of the Punjab
18. Chairman, Punjab Board of Investment and Trade, Government of the Punjab
19. Director General, Lahore Development Authority, Government of the Punjab
20. Director General, Punjab Land Revenue Authority,
21. Chief Executive Office, The Urban Unit, Government of the Punjab
- ✓22. Country Director, The World Bank, Islamabad
23. President, Lahore Chamber of Commerce and Industries, Lahore

Subject: **MINUTES OF 10<sup>th</sup> MEETING OF THE WORKING GROUP FOR DEVELOPMENT OF DOING BUSINESS (DB) REFORM AGENDA**

The 10<sup>th</sup> meeting of the Working Group constituted by the Chief Secretary, Punjab for Development of Doing Business (DB) Reform Agenda was held on January 1<sup>st</sup>, 2018 in the Committee Room of S&GAD Department, Punjab Civil Secretariat, Lahore. Please find enclosed herewith minutes of the subject meeting for information and further action.


*Ayesha*  
 (Ayesha Ghazanfar)  
 Assistant Chief  
 Economic Wing



NO. AND DATE EVEN.

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- ✓1. Mr. Azhar Ali. Choudhry, Secretary, Board of Investment, Islamabad.
- ✓2. Mr. Atiq ur Rehman, Director General (DC) , M/o Commerce, Islamabad
- ✓3. Mr. Kanwar Muhammad Usman, Director, M/o Textile Industry, Islamabad.
- ✓4. Ms. Bushra Aslam, Executive Director, SECP, Islamabad.
- ✓5. Raja Naeem Akbar, M/o Law and Justice, Islamabad.
6. Ms. Maleeha Bangash, Managing Director, Investment Climate Reform Unit, PRMP, P&D Department, Lahore
7. Mr. Ali Jalal, Deputy Programme Director, PRMP, P&D Department, Lahore
- ✓8. Mr. Naeem Babar, Additional Commissioner, Zone-II, Regional Tax Office-II, Lahore

  
(Ayesha Ghazanfar)  
Assistant Chief  
Economic Wing

CC:

- ✓i. Director General, IERU, Ministry of Finance, Islamabad
- ✓ii. Deputy Secretary (IERU-I), Ministry of Finance, Islamabad
- iii. PSO to the Chief Secretary Punjab
- iv. PSO to the Chairman, P&D Board, Lahore
- v. PS to the Secretary, P&D Department, Lahore
- vi. ✓ PA to the Chief Economist, P&D, Lahore
- vii. Section Officer (G), P&D Department, Lahore

  
  
8-1-18



**Subject: MINUTES OF 10<sup>TH</sup> MEETING OF THE WORKING GROUP FOR DEVELOPMENT OF DOING BUSINESS REFORM AGENDA**

10<sup>th</sup> meeting of the working group for development of Doing Business Reform Agenda was held on 01.01.2018 (Monday) at 01:00 PM under the chairmanship of Chief Secretary, Punjab in the Committee room of S&GAD Department, Civil Secretariat, Lahore. The meeting was attended by senior representatives from Implementing Agencies of the Doing Business indicators, World Bank, Lahore Chamber of Commerce and Industry (LCCI) and relevant Federal authorities. The objective of the meeting was to review the 100 days reform action plan shared by the World Bank and provide update on the activities being implemented under the Doing Business Reform Agenda. **(List of Participants attached)**

2. The meeting started with welcome remarks by Chief Secretary, Punjab. He discussed the current ranking of Pakistan on the Doing Business Index. Mr. Amjad Bashir, Senior Economist, WB gave detailed presentation on 100 days action plan for implementation of DB indicators for FY 2017-18. He emphasized that a strong communication strategy is required by the implementing agencies and the Government of Punjab to spread awareness amongst the public and private sector about the reforms that are already in place.

3. The presentation was succeeded by a detailed presentation on implementation status of Doing Business reform activities by Secretary P&D Department. Secretary P&D also highlighted and shared key activities completed during the month of December, 2017 by Doing Business team of P&D department which was followed by a discussion on way forward in which all members actively participated and shared their insights. After detailed deliberations, the following decisions were taken:

- i. Department of Industries, Labour & Human Resource Department and Punjab Information Technology Board shall draft and share SLA with Finance Department for taking approval from the State Bank of Pakistan immediately. Finance Department to further ensure E-payment facility for business portal by 22<sup>nd</sup> January, 2018.
- ii. PITB/Industries Department to ensure operationalization of the Punjab Business Registration Portal by end January, 2018.
- iii. All relevant implementing agencies to launch media campaign immediately to spread awareness of the completed reforms.
- iv. PLRA will also help and guide LDA in preparing a communication campaign for dissemination of reform initiatives to private sector.
- v. Law Department to expedite the legislative process of ADR law on priority basis, and also proceed quickly on legal framework review.

- vi. All implementation agencies will hold regular sessions with the private sector contributors and update them about the ongoing and completed reforms.
  - vii. Awareness session to be held at LCCI with representation from all the chambers to ensure that updates on completed reforms are disseminated effectively, and business community is involved in reforms process.
  - viii. Focal persons from all implementing agencies to identify and expedite the reform activities that can be completed by 31<sup>st</sup> January, 2018.
  - ix. The implementation/DB unit of P&D Department may be strengthened to provide support for implementation of DB reform activities. The unit will also carry out the functions of research and help prepare reform action plan for the implementing agencies in the coming years.
  - x. PESSI and PITB to hold a meeting to expedite the process of online payment facility for the payment of monthly employees' contributions.
  - xi. Under DB Action Plan for FY 2017-18, the target completion dates for each activity to be revised from 31<sup>st</sup> March, 2018 to 28<sup>th</sup> February, 2018.
4. In his concluding remarks, Chief Secretary Punjab highlighted that the current DB action plan needs a big push by the departments. He mentioned that P&D Department should maintain a continuous follow up with the departments and keep tracking the implementation status and updating the Chief Secretary's office with the progress. Finance Minister mentioned that implementing department and P&D should also identify and prioritize those reforms which can be completed by Feb, 2018 and ensure their implementation.
5. The meeting ended with a mutual vote of thanks.

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