



No. JCE-12/P&D/2015  
GOVERNMENT OF THE PUNJAB  
PLANNING & DEVELOPMENT DEPARTMENT

Dated: Lahore, the October 2, 2017

042-99213731

To

1. Minister for Finance, Government of the Punjab, Lahore
2. Secretary, Ministry of Commerce, Government of Pakistan
3. Secretary, Ministry of Textile and Industries, Government of Pakistan
4. Chairman, Federal Board of Revenue, Government of Pakistan
5. Chairman, Board of Investment, Government of Pakistan
6. Joint Secretary (IERU), Ministry of Finance, Government of Pakistan
7. Senior Member, Board of Revenue, Government of the Punjab
8. Chairman, P&D Board, Government of the Punjab
9. Chairman, Punjab Information Technology Board, Government of the Punjab
10. Secretary, Finance Department, Government of the Punjab
11. Secretary, Industries, Commerce and Investment Department, Government of the Punjab
12. Secretary, Law Department, Government of the Punjab
13. Secretary, Excise and Taxation Department, Government of the Punjab
14. Secretary, Labour and Human Rights Department, Government of the Punjab
15. Secretary, Environment Department, Government of the Punjab
16. Secretary, Local Government and Community Development Department, Government of the Punjab
17. Commissioner, PESSI, Government of the Punjab
18. The Chairman, Punjab Revenue Authority, Government of the Punjab
19. Chairman, Punjab Board of Investment and Trade, Government of the Punjab
20. Director General, Lahore Development Authority, Government of the Punjab
21. Director General, Punjab Land Revenue Authority, Government of the Punjab
22. Country Director, The World Bank, Islamabad
23. President, Lahore Chamber of Commerce and Industries, Lahore

Subject: **MINUTES OF EIGHTH MEETING OF THE WORKING GROUP FOR DEVELOPMENT OF DOING BUSINESS (DB) REFORM AGENDA**

Eighth Meeting of the Working Group constituted by the Chief Secretary, Punjab for development of Doing Business (DB) Reform was held on September 27<sup>th</sup>, 2017 in Committee Room of S&GA Department, Punjab Civil Secretariat, Lahore. Please find enclosed herewith minutes of the subject meeting for information and further action.

(Mian Nabeel Ashraf)  
Financial Analyst  
O/o Chief Economist

**CC:**

- i. PSO to the Chief Secretary Punjab
- ii. PSO to the Chairman, P&D Board, Lahore
- iii. PS to the Secretary, P&D Department, Lahore



**GOVERNMENT OF THE PUNJAB  
PLANNING & DEVELOPMENT DEPARTMENT**

**Subject: MINUTES OF THE 8<sup>th</sup> MEETING OF THE WORKING GROUP FOR DEVELOPMENT OF DOING BUSINESS REFORM AGENDA**

The 8<sup>th</sup> meeting of the Provincial Working Group on Doing Business Reform was held under the chairmanship of Chief Secretary, Punjab on Wednesday, 27<sup>th</sup> September, 2017 at 14:00 (hrs.) in the Committee Room of S&GA Department, Punjab Civil Secretariat, Lahore. The objective of the meeting was to review the reform actions in process by Government of the Punjab against the relevant indicators of Doing Business including Business Registration; Construct Permits; Contract Enforcement; and Property Registration. **(List of Participants attached)**

2. The meeting started with recitation from the Holy Quran, followed by welcome remarks of Chief Secretary Punjab. The Chief Secretary Punjab urged all the stakeholders to start analyzing the improvements made against doing business indicators. Referring to Chief Minister's visit to Turkey, the Chair informed that Deputy Prime Minister of Turkey, who also looks after Turkey's Doing Business Reform Agenda, held a meeting with CM Punjab. During the meeting the Deputy PM proposed to share Turkey's action plan with Government of the Punjab (GoPb) and offered to provide technical assistance and support to GoPb with regard to improving doing business indicators.

3. This was followed by remarks of Minister for Finance. She added that many initiatives to improve the doing business rankings have been proposed by Government of the Punjab, and many have already been implemented. However, she mentioned that there is a dire need to monitor and implement the on-going initiatives with pace. She also urged all concerned departments/agencies to gear up and expedite the on-going reforms process before the visit of Turkey's Deputy Prime Minister to Lahore, in which briefing on Government of Punjab's Doing Business Reform process is expected.

4. Secretary, P&D Department appraised the participants on the decisions taken in the last meeting. He then briefed the Chair regarding broad contours of the draft MoU to be signed with Turkey upon visit by Deputy PM of Turkey to Lahore. He also gave a detailed presentation on the action plan of Government of the Punjab for 2017-18 prepared in consultation with the World Bank and shared with all departments for bringing improvements in the rankings of four indicators. Secretary P&D also highlighted the pending action items that required immediate attention of the Chair and Heads of the implementing agencies. Furthermore, going over the action plan, indicator-wise, the concerned departments/agencies also briefed the Chair regarding the progress made so far on respective doing business indicators.

5. The presentation and briefing by departments was succeeded by a discussion session, in which all members actively participated and shared their insights. After detailed deliberations, the following decisions were taken:



- i. All concerned departments/agencies to immediately nominate a senior ranking officer as focal person, to monitor and implement the action plan of doing business reform agenda against the concerned indicators, under intimation to P&D Department, and also submit progress reports on the ongoing reforms and the initiatives already completed within three days.
- ii. P&D Department in consultation with the concerned departments, to list out completed reforms process and on-going reforms, in order to identify issues if any and expedite them.
- iii. Punjab Land Records Authority (PLRA), Board of Revenue Punjab (BOR) and Urban Unit to present their progress/initiatives envisaged to be taken this year to improve property registration indicator in urban Lahore in line with Doing Business methodology in the next meeting.
- iv. BOR to review the amendments on Registration Act and Land Acquisition Act proposed by the Legal expert engaged by P&D Department and initiate the consultative and legislation process in this regard.
- v. PESSI to consider and initiate the process of reducing the frequency of submission of monthly contributions to bi-annually or yearly.
- vi. Finance Department to expedite the process of online/e-payments in consultation with SBP, AG and Treasury and set a time line for setting up the online payments platform.
- vii. Law Department, Government of the Punjab to expedite the process of legal review/ amendments in the relevant laws under this Program which pertains to the Law Department.
- viii. Separate presentation on improving paying taxes indicator to be given by E&T and Finance in the next meeting.
- ix. P&D Department to hold frequent meetings with the Administrative Departments to review and expedite the reforms in process, before the visit of Deputy PM of Turkey.
- x. LG&CD Department and PITB to quickly complete / finalize all arrangements to start issuance of construction permit from E-Khidmat Centre at Lahore.

6. The Chair in his closing remarks emphasized that all departments are advised to assign the highest priority to the doing business reform agenda as it is through such interventions that Punjab will not only aid in improving Pakistan's global ranking, it will also help generate positive messages for the private investors. He also mentioned that departments should prioritize and focus on low hanging fruits and reform items which are near to completion should be immediately completed. He urged all departments/agencies to accelerate the pace for execution of the said action plan and desired that progress on the implementation of doing business indicators should be regularly reviewed by the respective Secretaries to ensure that the action plan is implemented well before the cutoff date.

7. The meeting ended with a mutual vote of thanks.

## LIST OF PARTICIPANTS

Sr. No.	Name	Designation & Department
1.	Capt. ® Zahid Saeed (In-Chair)	Chief Secretary, Punjab
2.	Dr. Ayesha Ghuas Pasha	Finance Minister, Punjab
3.	Mr. Javed Akbar	SMBR, BOR.
4.	Mr. Iftikhar Ali Sahoo	Secretary, P&DD
5.	Mr. Mujtaba Paracha	Secretary, Industries, Commerce and Investment
6.	Mr. Saif Anjum	Secretary, Environment Protection Dept.
7.	Mr. Usman Ch.	Special Secretary, Finance Dept.
8.	Capt. Muhammad Zafar	Director General, PLRA
9.	Mr. Amjad Farooq	Commissioner, FBR
10.	Mr. Mahmood Tamana	Director General (I&E), LG&CD
11.	Dr. M. Aman Ullah	Chief Economist, P&DD
12.	Mr. Akram Ashraf Gondal	DG, Excise & Taxation Department
13.	Mr. Almas Hyder	E.C. Member, LCCI
14.	Mr. Farooq Hameed	DG Labour, Labour & HRD
15.	Mr. Liaqat ali Dolla	Addl. Reg. SECP
16.	Mr. Tahir Naeem	Director, Law & Parliamentary Affair Dept.
17.	Mr. Zulfiqar Ali	Director, Board of Investment
18.	Mr. Zuhfran Qasim	Director, Board of Investment
19.	Mr. Shahby Sarwar	AROC, SECP
20.	Mr. Mazhar Elahi	Additional Secretary, LCCI
21.	Mr. Asad Islam	Member Taxes, BOR
22.	Mr. Abdul Jawwad	Commissioner, PRA
23.	Mr. Ch. Akram	Urban Planning Specialist, LDA
24.	Mr. Imran Sikandar	Commissioner, PESSI
25.	Mr. Maliha Bangash	Managing Director, ICRU
26.	Ms. Nayyab Imran	SO, M/o Textile Industry
27.	Mr. Sohail Qadri	Director, PBIT
28.	Mr. Sajid Latif	Director General, PITB
29.	Mr. Waseem Bhatti	Director, PITB
30.	Mr. Jahangir Mushtaq	Assistant Director, Board of Investment
31.	Ms. Shahbano Khan	Assistant Director, Board of Investment
32.	Mr. Nabeel Mian	Financial Analyst, P&DD