



No. PIU/P&D/EODBP/001/2017/90
GOVERNMENT OF THE PUNJAB
PROGRAM IMPLEMENTATION UNIT
PLANNING & DEVELOPMENT DEPARTMENT
Ph: 042-99332566- Fax: 042-35750284

Date Lahore November 27, 2018

1. Secretary, Finance Department
2. Secretary, Environment Protection Department
3. Secretary, Industries, Commerce & Investment Department
4. Secretary, Labor & Human Resource Department
5. Secretary, Law & Parliamentary Affairs Department
6. Secretary, Local Government & Community Development Department
7. Director General, Punjab Land Record Authority (PLRA)
8. Director General, Lahore Development Authority (LDA)
9. Chairman, Punjab Information Technology Board (PITB)
10. Commissioner, Punjab Employees Social Security (PESSI)
11. Chief Executive, Lahore Electric Supply Company (LESCO)
12. Chief Executive Officer, Punjab Board of Investment (PBIT)
13. Senior Economist, World Bank Group

Subject: 12TH MEETING OF THE PROVINCIAL WORKING GROUP OF EASE OF DOING BUSINESS REFORMS AGENDA OF PUNJAB – SPRINT- III ACTIVITIES

I am directed to refer to the subject cited above and to enclose minutes of 12th meeting of the provincial working group of Ease of Doing Business Reform Agenda of Punjab – Sprint-III activities held on 23.11.2018 (Friday) at 02:30 PM under the Co-Chairmanship of Chief Secretary, Punjab and Minister for Finance, Government of the Punjab in the Committee Room of S&GAD Department for your information and further necessary action please.

Haram Ajmal
(HARAM AJMAL)
Program Officer, PIU

CC:-

1. Deputy Secretary Staff to Chief Secretary Punjab
2. PSO to Minister Finance, Government of the Punjab
3. PSO to Chairman, P&D Board
4. PS to Secretary, P&D Department
5. PS to Program Director, PIU, P&D Department

Subject: MINUTES OF 12th MEETING OF THE PROVINCIAL WORKING GROUP OF EASE OF DOING BUSINESS REFORMS AGENDA OF PUNJAB – SPRINT-III ACTIVITIES

12th meeting of the Provincial Working Group on Ease of Doing Business (EODB) Reforms in Punjab was held on 23.11.2018 (Friday) at 02:30 PM under co-chairmanship of Chief Secretary, Punjab and Minister for Finance, Government of the Punjab, and several senior representatives from relevant implementing agencies. The objective of the meeting was to review the implementation status of Doing Business Reforms SPRINT-III (**List of participants attached at Annex-A**).

2. The meeting started with welcome remarks by Chief Secretary, Punjab followed by a presentation by Mr. Iftikhar Ali Sahoo, Secretary, Planning & Development Department who highlighted the key reform actions under SPRINT-III that are in process by the relevant implementing agencies.

3. After detailed deliberations with the key implementing agencies, the following decisions were taken:

Indicator	Action Item	Decision	Responsible Department	Deadline
Starting a Business	Complete integration of the Virtual One Stop Shop (VOSS) with provincial Business Registration Portals to create an electronic one stop shop	Punjab Information Technology Board to ensure complete integration of Punjab Business Registration portal with Securities and Exchange Commission of Pakistan's (SECP) Virtual One Stop Shop (VOSS), with online payments of all related fees.	Punjab Information Technology Board	15.12.18
	Ensure availability of online fee payment facility on the provincial level	Finance Department to expedite the process of E-payment and ensure its implementation	Finance Department / PITB	31.12.18
		Finance Department to meet with Federal Board of Revenue (FBR) and the World Bank consultant	Finance Department	26.11.18

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Property Registration	Introduce inter-government electronic procedure to obtain non-objection certificates and clearances (one government principle) to shift responsibility for the procedure from an applicant to the government	Punjab Land Records Authority (PLRA) to prepare and present an action plan on obtaining non-objection certificates and clearances from government departments to shift responsibility from an applicant to the government.	Punjab Land Records Authority	10.12.18
	Online Issuance of Fard	PLRA to ensure implementation of online issuance of Fard	Punjab Land Records Authority	28.02.19
	Online fee payment of Fard	PLRA in collaboration with the Finance Department to implement E-payment	Finance Department / Punjab Land Records Authority	31.12.18
Construction Permits	Automation of construction permits at LDA, including electronic submission of applications	LDA in collaboration with PITB to ensure automation of construction permits for warehouse	Lahore Development Authority/Punjab Information Technology Board	30.11.18
		End-to-end automation of all types of construction permits issuance		31.12.18
	Link LDA system with PLRA to expedite procedure 1 – Obtain letter from the relevant land owning authority confirming the land title from 2 to 1 day.	PLRA to sign the Service Level Agreement with LDA to link their systems	LDA/Punjab Land Records Authority	26.11.18
Paying Taxes	Complete implementation of E-payments of social security and pension contributions	Punjab Employees Social Security Institution (PESSI) to implement a pilot project of E-payment of social security contributions with Bank of Punjab	PESSI	31.12.18

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		(BOP). World Bank advised that as per Doing Business (DB) methodology, employers should be able to make social security and pension payments completely online covering entire Lahore in the first instance.		
Getting Electricity	Take steps to reduce number of outages to be able to score on the Reliability of supply and transparency of tariff index	Lahore Electric Supply Company (LESCO) to prepare a plan to reduce the number of procedures, number of outages and to automate the process of obtaining electricity connection and to present it in the next meeting	LESCO	31.12.18
Enforcing Contracts	Introduce efficient rules for Commercial Court and accompanying Bench Book for Punjab	The office of Chief Secretary Punjab will facilitate to take up the reforms under contract enforcement and nomination of focal person for the said indicator with the Honorable Chief Justice, Lahore High Court		
	Operationalize the Commercial Bench in Lahore High Court and Lahore District Court			
	Introduce provisions limiting adjournments at the Commercial Bench in Punjab to improve the Judicial Quality Index			
	Improve case management system at Lahore High Court and Lahore District Court			

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4. Chair advised all implementing agencies to maintain intensive and regular interactions with the private sector including potential survey contributors. Stakeholder engagement workshops should be organized regularly to apprise the private sector of reforms so the same can be captured in the ease of doing business survey which will be starting in January-February 2019.

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5. In his concluding remarks Chief Secretary, Punjab highlighted the importance of a comprehensive reforms dissemination drive and desired that all the implementing agencies devise and present an effective communication strategy for dissemination of reform efforts in the next meeting. He mentioned that P&D Department should maintain a continuous follow up with departments and keep tracking the implementation status and updating the Chief Secretary's office with the progress. He further mentioned that all those reforms which have been implemented should be communicated to the relevant quarters.

5. The meeting ended with a mutual vote of thanks.

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Annex-A

LIST OF PARTICIPANTS

1. Mr. Makhdoom Hashim Jawan Bakht, Minister for Finance Punjab.
2. Mr. Yousuf Naseem Khokhar, Chief Secretary, Punjab.
3. Mr. Hamed Yaqoob Sheikh, Secretary Finance Department.
4. Mr. Iftikhar Ali Sahoo, Secretary P&D Department
5. Mr. Saif Anjum, Secretary Environment Protection Department.
6. Mr. Nadeem Ur Rehman, Secretary IC&I Department.
7. Ms. Sara Aslam, Secretary Labour & HR Department.
8. Mr. Salah Ud Din, Secretary Law & Parliamentary Affairs Department.
9. Mr. Aslam Rao, Director General, Punjab Land Record Authority.
10. Mr. Saqib Manan, Commissioner, PESSI.
11. Mr. Mujahid Chattha, Chief Executive Officers, LESCO.
12. Mr. Jahanzeb Burana, Chief Executive Officer, PBIT.
13. Mr. Syed Muhammad Nadeem Akhtar Zaidi, Chief Town Planner, LDA.
14. Mr. Mahmood Masood Tamana, Director General (I&M), LG&CD.
15. Mr. Sajid Latif, Director General E-Governance, PITB.
16. Ms. Saima Sheikh, Director Training & Development, PITB.
17. Mr. Sohail Qadri, Director, PBIT.
18. Mr. Sajjad Ahmad Khan, Additional Secretary, EPD Department.
19. Mr. Javed Iqbal Malik, Sr. Economic Advisor, IC&I Department.
20. Mr. Amjad Bashir, Senior Economist, World Bank Group
21. Mr. Ali Jalal, Program Director, PIU, P&D Department
22. Mr. Hassan Tariq, M&E Specialist, PIU, P&D Department.
23. Ms. Haram Ajmal, Program Officer, PIU, P&D Department
24. Ms. Mishka Khan, Program Officer, PIU, P&D Department

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