



Date Lahore February 21, 2019

1. Senior Member, Board of Revenue
2. Secretary Finance, Government of the Punjab
3. Secretary, Local Government & Community Development Department
4. Secretary, Industries, Commerce and Investment Department
5. Secretary, Law & Parliamentary Affairs Department
6. Secretary, Labor & Human Resource Department
7. Secretary, Excise & Taxation Department
8. Secretary, Environment Protection Department
9. Secretary, Energy Department, Government of the Punjab
10. Chairperson, Punjab Revenue Authority, Government of the Punjab
11. Director General, Lahore Development Authority
12. Director General, Punjab Land Records Authority
13. Director General (E-Governance), Punjab Information Technology Board
14. Commissioner, Punjab Employees Social Security Institution
15. Chief Executive Officer, Punjab Board of Investment & Trade
16. Chief Executive, Lahore Electric Supply Company (LESCO)
17. Managing Director, Pakistan Electric Power Company (PEPCO)
18. Managing Director, National Transmission & Dispatch Company (NTDC)

Subject: MINUTES OF 15TH MEETING OF THE PROVINCIAL WORKING GROUP ON EASE OF DOING BUSINESS REFORMS AGENDA OF PUNJAB – SPRINT- III ACTIVITIES

I am directed to refer to the subject cited above and to enclose minutes of 15th meeting of the provincial working group on Ease of Doing Business Reform Agenda of Punjab – Sprint-III activities held on 13.02.2019 (Wednesday) at 01:00 PM under the Chairmanship of Chief Secretary, Punjab in the Committee Room of S&GAD Department for your information and further necessary action please.

Haram Ajmal
(HARAM AJMAL)
Program Officer, PIU

CC:-

1. Deputy Secretary Staff to Chief Secretary Punjab
2. PSO to Minister Finance, Government of the Punjab
3. PSO to Chairman, P&D Board
4. PS to Secretary, P&D Board
5. PS to Program Director, PIU, P&D Board

Subject: MINUTES OF 15th MEETING OF THE PROVINCIAL WORKING GROUP ON EASE OF DOING BUSINESS REFORMS AGENDA OF PUNJAB – SPRINT-III ACTIVITIES

The 15th meeting of the Provincial Working Group on Ease of Doing Business (EODB) Reforms in Punjab was held on 13.02.2019 (Wednesday) at 01:00 PM under the chairmanship of Chief Secretary, Punjab and several senior representatives from relevant implementing agencies. The objective of the meeting was to review the implementation status of Doing Business Reforms Sprint-III and Sprint – IV activities to be implemented from February 2019 to March 2019 (**List of participants attached at Annex-A**).

2. The meeting started with welcome remarks by Chief Secretary, Punjab followed by a presentation by Mr. Iftikhar Ali Sahoo, Secretary, Planning & Development (P&D) Board who highlighted the progress of the key reform actions under Sprint-III that are in process by the relevant implementing agencies and Sprint – IV activities designed in collaboration with World Bank and Board of Investment.

3. After detailed deliberations with the key implementing agencies, the following decisions were taken:

Indicator/Area	Action Item/Interventions	Discussion/ Decision	Responsible Entity	Deadline
Starting a Business	Ensure availability of online fee payment facility on the provincial level	Finance Department to completely roll-out online payment facility for rest of the provincial tax payments by 31.05.2019. However, Minister for Finance suggested that the deadline for all online payments should be 15.05.2019 i.e. 15 days before the cut off date of 31.05.2019.	Secretary Finance	15.05.19
	Fee Waiver for Registration of partnership firms	Summary for fee waiver should be expedited and moved to the next concerned quarters immediately.	Secretary Industries	Immediate
Property Registration	Digitization of Urban Land Records	Regular follow-up meetings should be convened to deliberate upon the issue and roadmap	DG PLRA	On-going

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		may be developed to take this initiative forward. DG, PLRA to maintain regular follow up on this agenda item.		
	Online Issuance of Fard	Hardware issues and up gradation of existing data center of PLRA to be addressed immediately and the online issuance of Fard to be made available by 01.05.19.	DG PLRA	01.05.19
	Online fee payment of Fard	PLRA in collaboration with Finance Department to implement E-payments of Fard.	Secretary Finance DG PLRA	15.05.19
Construction Permits	Automation of construction permits at LDA, including electronic submission of applications	Problems arising in the online application system to be resolved within the next 15 days.	DG LDA Chairman PITB	28.02.19
		Memorandum of Understanding (MOU) has been signed between Pakistan Engineering Council and Lahore Development Authority for cooperation for building control in Lahore. Progress on the same to be given in the next Provincial Working Group Meeting.	DG LDA	28.02.19
	Agriculture land use conversion from prohibited to permitted use by LDA for building warehouses falling under Metropolitan Corporation Lahore and No Objection Certificate (NOC) for non-hazardous warehouse from	Summary has been initiated by DG LDA for approval. Further, it was informed that the notification of Environmental Protection Department No. Dir (EIA)/01/2017 dated 29.05.2017 regarding NOC of	DG LDA Secretary Law Secretary LG&CD	Immediate

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	Environment Protection Department	non-hazardous warehouses has been withdrawn due to court orders. The chair directed that a meeting may be convened by DG, LDA with Secretary Local Government & Community Development, Secretary Law, and Secretary Environment Protection Department to deliberate upon these matters and to propose a way forward on the use of Agriculture land conversion and NOC for warehouse.		
	Automation of LDA's existing records	PITB to evaluate existing Land Record Management Information System of LDA and to audit the data scanning done for urban properties. LDA in coordination with PITB to devise a strategy for evaluation and auditing of the same. LDA and PITB to suggest way forward in the next meeting.	DG LDA Chairman PITB	28.02.19
Paying Taxes	Complete implementation of E-payments of social security and pension contributions	Payment of pension & Social Security Contributions facility has been made available over the counter and online. Contributions through 1-Link to be made available by 28.02.19.	Secretary Finance Commissioner PESSI	28.02.19
Getting Electricity	LESCO to initiate a summary for amendment in law to	CEO LESCO to provide update in the next Provincial	CEO LESCO	Immediate

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	ensure that Test Reports are obtained after the building's construction is complete.	Working Group Meeting.		
	Payment of Demand Notice	CEO LESCO to provide update in the next Provincial Working Group Meeting.	CEO LESCO	Immediate
Sprint - IV Activities		Sprint-IV activities were also presented and Implementing Agencies were directed to start implementation of Sprint -IV and ensure their completion within the given deadline.	All implementing agencies	31.03.19

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4. In his concluding remarks Chief Secretary, Punjab mentioned that P&D Board should maintain a continuous follow up with departments and keep tracking the implementation status and updating the Chief Secretary's office with the progress. He further mentioned that all those reforms which have been implemented should be communicated to the relevant quarters through effective communication strategy. .

5. The meeting ended with a mutual vote of thanks.

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Annex-A

LIST OF PARTICIPANTS

1. Makhdoom Hashim Jawan Bakht, Finance Minister, Punjab
2. Mr. Yousuf Naseem Khokhar, Chief Secretary, Punjab.
3. Mr. Tariq Najeeb Najmi, Senior Member, Board of Revenue.
4. Mr. Habib Ur Rehman Gillani, Chairman P&D Board.
5. Mr. Hamed Yaqoob Sheikh, Secretary Finance Department.
6. Mr. Sher Alam Mahsud, Secretary ET&NC Department.
7. Mr. Nadeem Ur Rehman, Secretary Industries Department.
8. Mr. Iftikhar Ali Sahoo, Secretary P&D Board.
9. Ms. Sarah Aslam, Secretary, Labour Department.
10. Mr. Zafar N. Khan Secretary, Environment Protection Department.
11. Mr. Syed Ali Murtaza, Secretary Law & Parliamentary Affairs Department.
12. Mr. Iftikhar Ahmad, Chief Engineer (Power), Energy Department.
13. Mr. Javed Ahmad, Chairman, Punjab Revenue Authority (PRA).
14. Mr. Saqib Manan, Commissioner, PESSI.
15. Ms. Amna Imran Khan, Director General, LDA.
16. Mr. Saif Anjum, Secretary, LG&CD Department.
17. Mr. Mujahid Chattah, Chief Executive Officer, LESCO.
18. Mr. Jahanzeb Burana, Chief Executive Officer, PBIT.
19. Mr. Sajid Latif, Director General E-Governance, PITB.
20. Mr. Rao Aslam, Director General, PLRA.
21. Mr. Zafar Abbas, Managing Director, NTDC.
22. Mr. Zahid Saleem, Chief Engineer (Dist.), PEPCO.
23. Mr. Waseem Bhatti, Additional D.G, CTS, PITB.
24. Mr. Sohail Qadri, Director, PBIT.
25. Mr. Faiz-ul-Hassan, Additional Director (Projects), PLRA.
26. Mr. Imran Abdul Ghani, Project Director, PITB.
27. Ms. Amna Azam, Project Coordinator, PITB.
28. Mr. Javed Iqbal Malik, Senior Economic Advisor, IC&I Department.
29. Mr. Nauman Mahmood Malik, Deputy Manager, LESCO.

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30. Mr. Muhammad Ashfaq Malik, Deputy Director, LESCO.
31. Mr. Kiran Faisal, Head, CMD, Bank of Punjab.
32. Mr. Amir Dar, Senior Relationship Manager, Bank of Punjab.
33. Ms. Mariam Altaf, Communication Specialist, World Bank.
34. Mr. Ali Jalal, Program Director, PIU, P&D Board.
35. Mr. Hassan Tariq, M&E Specialist, PIU, P&D Board.
36. Ms. Haram Ajmal, Program Officer, PIU, P&D Board.
37. Ms. Mishka Khan, Program Officer, PIU, P&D Board.

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