

No. Consultant/ WB//SBI/ SICIC/1/539
Karachi dated: 9th July, 2018

<p>The Secretary Excise, Taxation & Narcotics Control Government of Sindh <u>Karachi</u></p> <p>The Secretary Labour & Human Resource Department Government of Sindh <u>Karachi</u></p> <p>The Secretary Information, Science & Technology Department Government of Sindh <u>Karachi</u></p> <p>The Member (Reform Wing & Special Cell) Board of Revenue Government of Sindh <u>Karachi</u></p> <p>The Director General Sindh Building Control Authority Government of Sindh <u>Karachi</u></p> <p>The Commissioner SESSI Government of Sindh Karachi</p>	<p>The Secretary Industries & Commerce Department Government of Sindh <u>Karachi</u></p> <p>The Secretary Law Department Government of Sindh <u>Karachi</u></p> <p>The Chairman Sindh Revenue Board Government of Sindh <u>Karachi</u></p> <p>The Director General Sindh Environmental Protection Agency Government of Sindh <u>Karachi</u></p> <p>The Project Director Karachi Neighborhood Improvement Project (PIU) Planning & Development Karachi</p> <p>The Managing Director Karachi Water & Sewerage Board Government of Sindh <u>Karachi</u></p>
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Subject: **MINUTES: PROGRESS REVIEW MEETING FOR DOING BUSINESS REFORMS**

Enclosed please find minutes of the progress review meeting for doing business reforms which was held on 12th June 2018 at 12:00 noon under the chair of Chairman, Planning & Development Board, Govt. of Sindh in the Committee Room of Chief Secretary Office, First Floor, Sindh Secretariat No.1, Karachi.


SHAIKH ADNAN ALI
SECTION OFFICER

Copy for information:

1. The PS to Chief Secretary, Govt. of Sindh, Karachi
2. The PS to Chairman, Planning & Development Board, Govt. of Sindh, Karachi.
3. The PS to Chairperson, Sindh Board of Investment, Govt. of Sindh, Karachi.

Doing Business Progress Meeting (June 12, 2018) - Action Points

Action	Responsibility
1. KNIP to engage one of the Big Four Auditing firms to carry out a 3 rd Party Audit (Validation) of Doing Business reforms in Sindh.	KNIP / PIU
2. KNIP to start the process of procurement of Server for Hosting of Sindh Business Registration Portal. Sindh Revenue Board and Government of Sindh to provide technical manpower.	KNIP / SRB / SBOI
3. Directives to be issued to Director General, Karachi Development Authority (KDA) to issue a vacation notice to PTCL for their office at Civic Centre, Karachi. This space will be utilized for Single-Window-Facility of Sindh Building Control Authority.	P&D Board / KDA
4. KNIP to explore options for establishing a SICIC Secretariat including Human Resource and operational expenses.	SBOI / KNIP
5. All relevant departments to engage Doing Business Contributors more proactively and synergize their communication strategy with Sindh Board of Investment.	All relevant departments

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➤ **Minutes of the Progress Meeting to review the Ease of Doing Business reforms in Sindh under the Chair of the Chairman, Planning & Development Board**

A meeting to review the progress of the Ease of Doing Business Reforms in Sindh was held on 12th June, 2018 at 02:00 PM under the Chair of the Chairman, Planning & Development Board **Mr. Mohammad Waseem** and facilitated by focal person for Doing Business reforms Ms. Naheed Memon, Chairperson, Sindh Board of Investment. The participants included the World Bank team and Chief Executives / Secretaries from all relevant provincial departments in Committee Room, 1st Floor, Building No. 1, Sindh Secretariat, Karachi. (List of participants enclosed at **Annex A**).

Discussion / Decision	Action by
1. After introduction of the participants, the Chairman P&D welcomed all departments and stressed the importance of the Doing Business reforms agenda. He said that the Government of Sindh had completed Sprint – 1 for Doing Business reforms and is on its way to implementing Sprint 2. The Chairman invited Ms. Naheed Memon, Chairperson, SBOI to brief the participants about the progress	--
2. On the request of the Chair Ms. Naheed Memon gave a presentation on the progress of the reforms agenda. While sharing the implementation numbers from the Agencies such as BOR and SBCA, she stressed that a 3 rd Party Audit of the reforms should be carried out. Participants agreed that the 3 rd Party Audit should be carried out to gauge the real impact of these reforms.	KNIP
3. On the subject of 3rd Party Audit, Mr. Amjad Bashir said that it is very important because in some cases there is a divergence between reforms on paper and the ground reality. The second alternative to the audit is a feedback survey. He said that Punjab engaged PricewaterhouseCoopers (PwC) to carry out the 3rd Party Audit.	
4. The Chair issued directives that any company from the Big Four Auditing firms should be engaged for this Audit so that the outcome is credible. He further instructed that Project Director, KNIP should explore available options.	
5. Ms. Naheed Memon briefed participants on the requirements for Hosting the Sindh Business Registration portal. She said that it was initially decided that the portal will be hosted at the SRB, however they requested support in terms of hardware and manpower. It was decided that KNIP (PIU) will procure the server and associated hardware for this purpose.	KNIP (PIU) / SRB / SBOI
6. Syed Mushtaq Kazimi, Advisor Tax Policy, SRB, said that they are ready to assist the portal hosting in any way possible. He said that SRB will ensure availability of required manpower until August 2018 after	



<p>which the Government will have to allocate resources.</p> <p>7. The Chair directed that the details be worked out in a separate meeting between PIU, SRB & SBOI however this item needs to be expedited.</p>	
<p>8. Talking about the SBCA reforms Ms. Naheed Memon said the procurement process is ongoing.</p> <p>9. Ms. Asma Ghayoor, Deputy Director, SBCA said that for one-window operation at SBCA, the premises of 10,000 sq. feet at Civic Centre is being developed. However, a PTCL office present at this location which needs to be shifted.</p> <p>10. The Chairman P&D committed that he will request the Chief Secretary to direct the Director General, KDA to issue a vacation notice to PTCL.</p>	<p>P&D Board / KDA</p>
<p>11. On the indicator of Contract Enforcement Mr. Amjad Bashir shared that he met with the Honourable Chief Justice of the Sindh High Court. He said the Lahore High Court has an automated Case Management System and it is integrated with the District courts. Their record is also being archived and they have requested Punjab Government for land for a new state-of-the-art ADR centre. He said that approximately 10 Million USD were spent in Lahore and 15 Million USD are needed for courts in Sindh.</p> <p>12. He further said that until the Program for Results (PforR) for Sindh goes live, work can start on the softer side such as updating Rules and Bench Book.</p> <p>13. Mr. Martin Palmer, Consultant, World Bank said that during the meeting with Honourable Chief Justice of Sindh High Court it was agreed to create a timeline for reforms. Drafting Rules for courts and training of Judges is also a part of the plan.</p>	<p>--</p>
<p>14. On the subject of Contributors, Ms. Naheed Memon said that there is a need to engage Contributors more proactively. All line departments should engage their respective contributors and all communication tools should be employed for the same purpose. She further added that all communication efforts should be consolidated through the SBOI.</p> <p>15. Mr. Amjad Bashir said that the Government needs to make a serious marketing effort and push the reform story out.</p>	<p>All relevant Departments</p>
<p>16. Ms. Naheed Memon said that a Summary has been moved to establish a permanent Secretariat of the Sindh Investment Climate Improvement Cell (SICIC).</p> <p>17. The Chairman, P&D said that the SICIC Secretariat should be established through the funds from Karachi Neighbourhood Improvement Project (KNIP). According to him this is the only available avenue to establish the SICIC unit. He requested Mr. Amjad Bashir to take this matter up with the Country Director, World Bank. He also asked the Project Director, KNIP to look explore different options.</p>	<p>World Bank / KNIP</p>



<p>18. Ms. Naheed Memon outlined her vision for Ease of Doing Business in Sindh through the Sindh Investment Climate Improvement Cell (SICIC). The salient points of the vision are:</p> <ul style="list-style-type: none"> a. Facilitation centres to open in other cities of Sindh and to be increased to 10 in Karachi. b. SBI offices to open in major cities in Sindh starting with Hyderabad & Sukkur. Enhancing role for SBI to promote and facilitate businesses. c. SBI to target & promote marginalized & neglected businesses and investors through innovation and technology. d. SBI to target and facilitate Women in Business with the aim of women's (economic) empowerment. 	<p>--</p>
<p>19. In his concluding remarks Chairman, P&D expressed satisfaction over the progress of Doing Business reforms. He said that all agencies should redouble their efforts to implement this agenda as there is no room for complacency. He said this subject is not only important for Sindh but impacts the entire country. He thanked Ms. Naheed Memon for leading the Doing Business effort in Sindh.</p> <p>20. The meeting ended with a note of thanks to and from the Chair.</p>	<p>--</p>

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