



No. PIU/P&D/EODBP/001/2017/121
GOVERNMENT OF THE PUNJAB
PROGRAM IMPLEMENTATION UNIT
PLANNING & DEVELOPMENT BOARD
Ph: 042-99332566- Fax: 042-35750284

Date Lahore January 07, 2019

1. Senior Member, Board of Revenue
2. Secretary Finance, Government of the Punjab
3. Secretary, Local Government & Community Development Department
4. Secretary, Industries, Commerce and Investment Department
5. Secretary, Law & Parliamentary Affairs Department
6. Secretary, Labor & Human Resource Department
7. Secretary, Excise & Taxation Department
8. Secretary, Environment Protection Department
9. Secretary, Energy Department, Government of the Punjab
10. Chairperson, Punjab Revenue Authority, Government of the Punjab
11. Director General, Lahore Development Authority
12. Director General, Punjab Land Records Authority
13. Director General (E-Governance), Punjab Information Technology Board
14. Commissioner, Punjab Employees Social Security Institution
15. Chief Executive Officer, Punjab Board of Investment & Trade
16. Chief Executive, Lahore Electric Supply Company (LESCO)
17. Managing Director, Pakistan Electric Power Company (PEPCO)
18. Managing Director, National Transmission & Dispatch Company (NTDC)

Subject: MINUTES OF 14TH MEETING OF THE PROVINCIAL WORKING GROUP ON EASE OF DOING BUSINESS REFORMS AGENDA OF PUNJAB – SPRINT- III ACTIVITIES

I am directed to refer to the subject cited above and to enclose minutes of 14th meeting of the provincial working group on Ease of Doing Business Reform Agenda of Punjab – Sprint-III activities held on 31.12.2018 (Monday) at 02:00 PM under the Chairmanship of Chief Secretary, Punjab in the Committee Room of S&GAD Department for your information and further necessary action please.


(HARAM AJMAL)
Program Officer, PIU

CC:-

1. Deputy Secretary Staff to Chief Secretary Punjab
2. PSO to Minister Finance, Government of the Punjab
3. PSO to Chairman, P&D Board
4. PS to Secretary, P&D Board
5. PS to Program Director, PIU, P&D Board

Subject: MINUTES OF 14th MEETING OF THE PROVINCIAL WORKING GROUP ON EASE OF DOING BUSINESS REFORMS AGENDA OF PUNJAB – SPRINT-III ACTIVITIES

The 14th meeting of the Provincial Working Group on Ease of Doing Business (EODB) Reforms in Punjab was held on 31.12.2018 (Monday) at 02:00 PM under the chairmanship of Chief Secretary, Punjab and several senior representatives from relevant implementing agencies. The objective of the meeting was to review the implementation status of Doing Business Reforms Sprint-III (**List of participants attached at Annex-A**).

2. The meeting started with welcome remarks by Chief Secretary, Punjab followed by a presentation by Mr. Iftikhar Ali Sahoo, Secretary, Planning & Development (P&D) Board who highlighted the progress of the key reform actions under Sprint-III that are in process by the relevant implementing agencies.

3. After detailed deliberations with the key implementing agencies, the following decisions were taken:

Indicator/Area	Action Item/Interventions	Discussion/ Decision	Responsible Entity	Deadline
Starting a Business	Complete integration of the Virtual One Stop Shop (VOSS) with provincial Business Registration Portals to create an electronic one stop shop	Securities & Exchange Commission of Pakistan (SECP) Virtual One Stop Shop (VOSS) is integrated with Punjab Business Registration Portal. The services will be made live on 01.01.19.	DG(E-Governance) PITB	01.01.19
	Ensure availability of online fee payment facility on the provincial level	Finance Department to completely roll-out online payment facility for rest of the provincial tax payments by 31.05.2019.	Secretary Finance	31.05.19
	Fee Waiver for Registration of partnership firms	Summary for fee waiver has been moved by Secretary Industries to the Law Department. Industries Department to expedite the approval process of the summary.	Secretary Industries	Immediate

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Property Registration	Digitization of Urban Land Records	It was informed by P&D Board that the committee to deliberate upon digitization of Urban Land Records has been notified. The chair directed that the meeting of the said committee be convened immediately and a roadmap may be developed to be shared in the next Provincial Working Group meeting.	Chairman P&D DG PLRA	04.01.19
	Online Issuance of Fard	It was decided that hardware issues and up gradation of existing data center of PLRA urgently need to be addressed. In this regard, Board of Revenue and PLRA to finalize re-appropriation of funds by 07.01.19.	SMBR DG PLRA	07.01.19
		PLRA to ensure online issuance of Fard within the set deadline.	DG PLRA	28.02.19
	Online fee payment of Fard	PLRA in collaboration with Finance Department to implement E-payments.	Secretary Finance	31.05.19
Construction Permits	Automation of construction permits at LDA, including electronic submission of applications	It was informed that automation of residential and commercial construction permits issuance is complete. The chair desired that the system be soft launched by 01.01.19. Whereas, hard launch may be planned within the next 2-3 weeks.	DG LDA DG(E-Governance) PITB	01.01.19

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		LDA to deliberate upon shifting the responsibility and onus for approval of maps on architects; whereas, LDA should only be the inspection body. Terms of Reference (TORs) for the committee to undertake the said task have been formulated. Consequently, LDA to share proposal/plan in the next meeting. DG LDA to provide personal attention and ownership to this area.	DG LDA	15.01.19
	Agriculture land use conversion from prohibited to permitted use by LDA for building warehouses falling under Metropolitan Corporation Lahore	Summary has been initiated by DG LDA for approval and sent to Secretary Housing. DG LDA to expedite the process.	DG LDA	Immediate
	Automation of LDA's existing records	PITB to evaluate existing Land Record Management Information System of LDA and to audit the data scanning done for urban properties. LDA in coordination with PITB to devise a strategy for evaluation and auditing of the same. LDA and PITB will suggest way forward in the next Provincial Working Group meeting.	DG LDA DG(E-Governance) PITB	15.01.19

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Paying Taxes	Complete implementation of E-payments of social security and pension contributions	PITB, Finance Dept. and Bank of Punjab to hold a meeting on online payments of social security and pensions.	Secretary Finance Commissioner PESSI	Immediate
		Online payment of social security and pension contributions to be ensured before End of February 2019.	Commissioner PESSI	28.02.19
Getting Electricity	Take steps to reduce number of outages to be able to score on the Reliability of supply and transparency of tariff index	LESCO to initiate a summary for amendment in law to ensure that Test Reports are obtained after the building's construction is complete.	CEO LESCO	Immediate
	Payment of Demand Notice	CEO LESCO to conduct a complete review of the payment of Demand Notice system to reduce delays in payment.	CEO LESCO	15.01.19
Enforcing Contracts	Approval of Alternate Dispute Resolution (ADR) Act.	Law Department to ensure that legislative process of ADR Act is completed immediately.	Secretary Law	07.01.19
	Nomination of Focal Person	Law Department to nominate a focal person for Contract Enforcement indicator under the Ease of Doing Business Reforms Agenda	Secretary Law	07.01.19
	Establishment of dedicated Commercial Courts	The Chief Secretary to take up the matter of establishment of dedicated commercial courts in Lahore with the Honorable Chief Justice, Lahore High Court (LHC).		15.01.19

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Communication /Dissemination		P&D to devise and implement an effective communication strategy/plan for dissemination of reforms initiatives in collaboration with implementing agencies.	All implementing agencies and P&D Board	15.01.19
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4. In his concluding remarks Chief Secretary, Punjab mentioned that P&D Department should maintain a continuous follow up with departments and keep tracking the implementation status and updating the Chief Secretary's office with the progress. He further mentioned that all those reforms which have been implemented should be communicated to the relevant quarters

5. The meeting ended with a mutual vote of thanks.

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Annex-A

LIST OF PARTICIPANTS

1. Mr. Yousuf Naseem Khokhar, Chief Secretary, Punjab. (In Chair)
2. Mr. Habib Ullah Gillani, Chairman P&D Board.
3. Mr. Tariq Najeeb Najmi, Senior Member, Board of Revenue.
4. Mr. Iftikhar Ali Sahoo, Secretary P&D Board.
5. Mr. Hamed Yaqoob Sheikh, Secretary Finance Department.
6. Mr. Sher Alam Mahsud, Secretary ET&NC Department.
7. Mr. Nadeem Ur Rehman, Secretary Industries Department.
8. Ms. Sarah Aslam, Secretary, Labour Department.
9. Mr. Syed Ali Murtaza, Secretary Law & Parliamentary Affairs Department.
10. Mr. Amir Khan, Secretary Energy Department.
11. Mr. Javed Ahmad, Chairman, Punjab Revenue Authority (PRA).
12. Mr. Saqib Manan, Commissioner, PESSI.
13. Ms. Amna Imran Khan, Director General, LDA.
14. Mr. Malik Mukhtar Ahmad Noul, Special Secretary, LG&CD Department.
15. Mr. Mujahid Chattah, Chief Executive Officer, LESCO.
16. Mr. Jahanzeb Burana, Chief Executive Officer, PBIT.
17. Mr. Sajid Latif, Director General E-Governance, PITB.
18. Ms. Ayesha Hameed, Additional Director General, PLRA.
19. Mr. Sajjad Ahmed Khan, Additional Secretary, EPD Department.
20. Mr. Zafar Abbas, Managing Director, NTDC.
21. Mr. Adnan Riaz Mir, General Manager (Technical Services), PEPCO.
22. Mr. Waseem Bhatti, Additional D.G, CTS, PITB.
23. Mr. Sohail Qadri, Director, PBIT.
24. Mr. Imran Abdul Ghani, Project Director, PITB.
25. Mr. Syed Nayyer Ali, Sr. Program Manager, PITB.
26. Ms. Amna Azam, Project Coordinator, PITB.
27. Mr. Javed Arshad, Deputy Economic Advisor, IC&I Department.
28. Mr. Nauman Mahmood Malik, Deputy Manager, LESCO.
29. Mr. Muhammad Ashfaq Malik, Deputy Director, LESCO.
30. Mr. Ali Jalal, Program Director, PIU, P&D Board.
31. Mr. Hassan Tariq, M&E Specialist, PIU, P&D Board.

32. Ms. Haram Ajmal, Program Officer, PIU, P&D Board.

33. Ms. Mishka Khan, Program Officer, PIU, P&D Board.

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