



No. PIU/P&D/J&C/001/2017/26  
GOVERNMENT OF THE PUNJAB  
PROGRAM IMPLEMENTATION UNIT  
PLANNING & DEVELOPMENT DEPARTMENT  
Ph: 042-99332566- Fax: 042-35750284

Date Lahore August 20, 2018

1. Secretary, Local Government & Community Development Department.
2. Secretary, Industries, Commerce & Investment Department.
3. Secretary, Labor & Human Resource Department.
4. Commissioner, Punjab Employees Social Security (PESSI).
5. Chairman, Punjab Information Technology Board (PITB).
6. Chief Executive, Lahore Electric Supply Company (LESCO).
7. Director General, Lahore Development Authority (LDA).
8. Director General, Punjab Land Record Authority (PLRA).

**Subject: MINUTES OF MEETING ON SPRINT-III OF EASE OF DOING BUSINESS REFORM  
AGENDA**

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I am directed to refer to the subject cited above and to enclose minutes of meeting on Sprint-III of Ease of Doing Business Reform Agenda held on 18.08.2018 (Saturday) at 10:00 AM under the chairmanship of Secretary P&D in Committee Room No. 02 of Planning & Development Department for your information and further necessary action please.

*Haram Ajmal*  
(HARAM AJMAL)  
Program Officer, PIU

**CC:-**

1. Mr. Ali Jalal, Program Director, PIU, P&D Department.
2. PS to Secretary, P&D Department.

**Subject: MINUTES OF MEETING ON SPRINT III OF EASE OF DOING BUSINESS REFORM AGENDA**

A review meeting on Sprint III of Ease of Doing Business Reform Agenda was held on 18.08.2018 (Saturday) at 10:00 AM under the Chairmanship of Secretary, Planning & Development Department, Government of the Punjab in the Committee room II of P&D Department. The meeting was convened to discuss Sprint III activities of Ease of Doing Business Program. The meeting was attended by senior representatives from Implementing Agencies of the Doing Business indicators and Program Director, Program Implementation Unit (PIU). The objective of the meeting was to review the Sprint III reform action plan under the Doing Business Reform Agenda shared by the World Bank (**List of Participants attached**).

2. The meeting started with welcome remarks by Secretary, Planning & Development Department followed by a detailed presentation by Mr. Ali Jalal, Program Director, Program Implementation Unit on the Sprint III reform action plan and its implementation status.

3. After detailed deliberations on proposed activities of Sprint III with the key implementing agencies, the following decisions were taken:

Sr. No.	Indicator	Decision	Deadline
1	<b>Starting a Business</b>	i. PIU to facilitate meeting of Punjab Information and Technology Board (PITB) with Board of Investment, Federal Board of Revenue (FBR) and Securities and Exchange Commission of Pakistan (SECP).	31.08.2018
2		ii. PIU to arrange meeting between PITB and Finance Department to discuss online payment solution.	31.08.2018
3		iii. Industries, Commerce and Investment Department to initiate the process to waive off fee payment for registration of partnerships.	(Immediate)
4		iv. PIU to take lead on the mapping of trade, industrial and business permits and licenses and the agencies authorized to conduct inspections and streamline types of inspections.	(Immediate)

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		v. PITB to prepare strategy/action plan for incentivizing the use of Punjab Business Registration Portal through marketing/administrative measures.	
5	<b>Property Registration</b>	Punjab Land Records Authority (PLRA) to work on making the issuance of Fard jurisdiction free.	(Immediate)
6	<b>Getting Electricity</b>	i. PIU to send a written request to LESCO for the nomination of a focal person for the Doing Business Reforms Agenda.	24.08.2018
		ii. PIU to work in close coordination with LESCO's focal person to work on this indicator. LESCO to work on reducing the number of planned/unplanned power outages in Lahore.	
7	<b>Construction Permits</b>	i. PITB to review and help Lahore Development Authority's (LDA) software developed for online submission of applications.	(Immediate)
8		ii. PIU to ensure follow up at the senior level for the Service Level Agreement between LDA and PLRA.	(Immediate)
9		iii. LDA to initiate the internal process for amendment in land use of agricultural land for construction of warehouse in peri-urban areas of Punjab.	(Immediate)
10	<b>Paying Taxes</b>	PITB to provide training to PESSI's contributors for E-payment of contributions.	10.09.2018

4. In his concluding remarks Secretary, Planning & Development Department highlighted that the importance of Sprint-III reform action plan to further the Doing Business Reforms Agenda of Government of the Punjab. He further directed that all Implementing Agencies must ensure timely implementation of the activities mentioned in Sprint III and PIU should maintain a continuous follow up with the departments and keep tracking the implementation status of the key activities.

5. The meeting ended with a mutual vote of thanks.

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**LIST OF PARTICIPANTS**

1. Mr. Iftikhar Ali Sahoo, Secretary P&D Department (In Chair)
2. Ch. Muhammad Amin, Chief Executive, LESCO
3. Mr. Babar Abbas Khan, Director General, PESSI
4. Mr. Sajid Latif, Director General, E-Governance, PITB
5. Mr. Mahmood Masood Tamana, Director General (I&M), LG&CD
6. Mr. Faiz-ul-Hassan, Additional Director (Projects), PLRA
7. Mr. Kamran Pervaiz, Director (One Window Cell), LDA
8. Mr. Khalid Abbas Khan, Deputy Director, Labour & HR Department
9. Mr. Syed Nayyer Ali, Senior Program Manager, PITB
10. Mr. Amna Azam, Project Coordinator, PITB
11. Mr. Ali Jalal, Program Director, PIU, P&D Department
12. Mr. Hassan Tariq, Assistant Director, PRMP
13. Ms. Haram Ajmal, Program Officer, PIU, P&D Department
14. Ms. Mishka Khan, Program Officer, PIU, P&D Department

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