



No. Consultant/ WB//SBI/ SICIC/1 /559  
Karachi dated: 28<sup>th</sup> August, 2018

**The Chairman**

Planning & Development Board  
Government of Sindh  
Karachi

**The Secretary**

Information, Science & Technology Department  
Government of Sindh  
Karachi

**The Secretary**

Industries & Commerce  
Government of Sindh  
Karachi

**The Director General**

Sindh Building Control Authority  
Government of Sindh  
Karachi

**The Chairman**

Sindh Revenue Board  
Government of Sindh  
Karachi

**The Project Director**

Karachi Neighborhood Improvement Project (PIU)  
Planning & Development  
Karachi

**The Senior Member**

Board of Revenue  
Government of Sindh  
Karachi

**The Secretary**

Labor & Human Resource Department  
Government of Sindh  
Karachi

**The Secretary**

Law Department  
Government of Sindh  
Karachi

**The Director General**

Karachi Development Authority  
Karachi

**The Commissioner**

SESSI  
Government of Sindh  
Karachi

**Mr. Amjad Bashir**

Senior Economist  
The World Bank Group

**Subject: Progress Review Meeting for Doing Business Reforms Sprint-2**

I am directed to enclose herewith minutes of the progress review meeting for doing business reforms Sprint-2 which was held on 17th August, 2018 at 01:00 PM under the chair of Chairperson, Sindh Board of Investment (SBI), Govt. of Sindh in the Committee Room of SBI, FTC Building, First Floor Block B Shakra-e-Faisal, Karachi..

  
(SHAIKH ADNAN ALI)  
SECTION OFFICER

Copy for information:

1. The PS to Chief Secretary, Govt. of Sindh, Karachi
2. The PS to Chairperson, Sindh Board of Investment, Govt. of Sindh, Karachi.

Doing Business Progress Meeting – Sprint 2 (August 17, 2018) – Action Points

<u>Action</u>	<u>Responsibility</u>
1. Final TORs to be shared with the KNIP for hiring the services of an auditing firm for DB reforms.	<u>SBI / World Bank</u>
2. Focal Person for DB reforms to meet & draft a plan in consultation with all stakeholder departments for rationalization and online automation of payments for business registration. The plan will be presented to the Chief Minister, Sindh.	<u>SBI, Industries Department, Excise &amp; Taxation, Labour Department &amp; SESSI.</u>
3. Chairperson, SBI to request Chairman, P&D to resolve the issue of PTCL office within SBCA premises.	<u>SBI &amp; P&amp;D</u>
4. A meeting of all land-owning agencies in Karachi to be called under the chair of Chief Secretary, Sindh to discuss possibilities of integrating their processes to ensure timely provision of services such as the No Objection Certificate (NOC).	<u>SBI &amp; Chief Secretary, Sindh</u>
5. A letter to be written to Law department to request the Sindh High Court for implementation of Doing Business reform.	<u>SBI</u>

Minutes of Progress Meeting for Doing Business reforms for Sprint – 2 at Sindh Board of Investment

A meeting to review the progress of Doing Business reforms (Sprint – 2) in Sindh was held on 17<sup>th</sup> August, 2018 at 01:00 PM under the Chair of the Chairperson, Sindh Board of Investment, Ms. Naheed Memon in Committee Room, Sindh Board of Investment, Karachi. The participants included officials from all relevant provincial departments and World Bank team. (List of participants enclosed at Annex A).

2. The meeting started with recitation from Holy Quran. The Chairperson, SBI welcomed participants and briefed them on the agenda of the meeting. The Chairperson, SBI started a review of the action points from the previous meeting on **June 12, 2018** with the participants.
3. Mr. Ayaz Ahmed, Assistant Contract & Procurement Specialist, KNIP, said that they are waiting to receive the Terms of Reference for the 3<sup>rd</sup> party validation of reforms implemented so far. He said that the process of hiring an Auditing Firm for 3<sup>rd</sup> Party Validation will start immediately as the TORs are finalized. Mr. Abdullah Zaidi, Consultant, World Bank said that TORs shall be finalized and sent to KNIP by **20<sup>th</sup> August, 2018**.
4. On the issue of Hosting of Sindh Business Registration Portal, Mr. Shahid ul Ghani, Head of IT, Sindh Revenue Board (SRB) said he has reviewed the server specifications finalized with KNIP. He said that the specifications are sufficient for hosting of the said portal. He also mentioned that a domain also needs to be bought for hosting the portal. The Chairperson, SBI directed that a domain name needs to be finalized after consultation with stakeholders before the launch of the portal. Mr. Shahid ul Ghani, further said that SRB will allocate technical resources for a period of three months for Hosting of the said portal.
5. While reviewing the online payment for the Sindh Business Registration Portal the Chairperson, SBI said that there is a need to automate as well as rationalize payments. She said that a separate plan will be made to move forward on this issue. List of Payments is attached at **Annex – B**.
6. Regarding the Memorandum of Understanding (MOU) to be signed between SBI and Securities and Exchange Commission of Pakistan for functioning of the Portal, the Chairperson, SBI directed that the vetting process should be expedited. Mr. Gulzar Rehman, Section Officer, Law Department, committed that he will expedite the process.
7. Talking about the SICIC facilitation centers, Mr. Ayaz Ahmed, Assistant Contract & Procurement Specialist, KNIP, said that he expects the relevant furniture to be delivered next week. He also said that the hardware (IT) procurement activity for the facilitation centers will be completed by the end of September.
8. Mr. Zahid Gulzar, Deputy Director, Labour Department, requested there is a space available for setting up a facilitation centers and they will need SBI's assistance to help vacate

that office. The Chairperson, SBI requested the Director General, SBI to assist Labour department in this issue.

9. Mr. Amjad Bashir, Senior Economist, said that development of SICIC Centers will be a part of the World Bank's Sindh Jobs & Competitiveness Program for Results (J&C) for the next five years.

10. According to the action points, PTCL will be directed to vacate their offices at Civic Center, Karachi for the Single-Window facility at Sindh Building Control Authority (SBCA). The space will be utilized for the Single Window facility. The Chairperson, SBI said she will request the Chairman, P&D for swift resolution of this issue through the Chief Secretary's office. Mr. Ayaz Ahmed, KNIP said that the civil works will start within few weeks for this. The bids for this have been received and the award is pending.

11. Talking about the Property Registration reforms, Mr. Asif Kareem, Assistant Director, Board of Revenue, said that two of the five reforms have been implemented. For mainstream usage of Standardized Sale Deed, he said that counters will be established on the Sindh Zameen website to display downloads / visits. Till date, the page has received 1.8 Million visits. For completing electronic database for encumbrances, he said that a short-term solution can be worked out for this which will take three months.

12. Talking about electronic NOCs for property, Mr. Asif Kareem said that there can be a short-term solution whereby digital desks can be established at all land-owning agencies. These desks will be powered by BOR software. The long-term solution is automation of land records by each agency after which they extend Electronic Data Transfer to BOR Sindh so that computerized records of all land-owning agencies maybe integrated with Board of Revenue's LARMIS. The Chairperson, SBI instructed that a meeting should take place under the Chair of Chief Secretary, Sindh including all landowning agencies to move this reform forward.

13. For the statistics on land disputes to be published online, Mr. Asif Kareem said that the Deputy Director, IT at Sindh High Court has been requested for this information.

14. Mr. Amjad Bashir, Senior Economist, World Bank, briefed the participants regarding reforms related to Enforcing Contracts. He requested the Chairperson, SBI to facilitate these reforms. The Chairperson, SBI directed that a letter be written to Secretary, Law Department to request the Sindh High Court for implementation.