



GOVERNMENT OF SINDH INVESTMENT DEPARTMENT

No: DIR (P)/SBI/Business Climate/2011-12/45/651
Dated: 12th February, 2019, Karachi

1. The Senior Member
Board of Revenue
Government of Sindh
Karachi.
2. The Secretary,
Industries & Commerce
Government of Sindh
Karachi
3. The Secretary
Energy Department
Electric Inspectorate of Karachi
Karachi
4. The Secretary,
Home Department
Karachi
5. The Secretary
Education & Literacy Department
(Directorate of Inspections & Registrations)
Karachi
6. The Secretary
Health Department
Government of Sindh
Karachi
7. The Secretary,
Excise, Taxation &
Narcotics Control Department
Karachi
8. The Secretary
Labour Department
Government of Sindh
Karachi
9. The Secretary
Mines & Minerals Department
Government of Sindh
Karachi
10. The Director General
Sindh Environmental Protection Agency
Government of Sindh
Karachi
11. The Secretary
Transport Department
Government of Sindh
Karachi
12. The Director General
Karachi Development Authority
Karachi
13. The Secretary
Local Government Department
Government of Sindh
Karachi
14. The Chief Executive Officer
Sindh Health Commission
Karachi
15. The Metropolitan Commissioner
Karachi Metropolitan Corporation
Karachi
16. The Managing Director
Karachi Water & Sewerage Board
Karachi



**GOVERNMENT OF SINDH
INVESTMENT DEPARTMENT**

17. The Director General
Sindh Food Authority
Government of Sindh
Karachi

18. The Commissioner
Sindh Employees Social Security Institution
Government of Sindh
Karachi

19. The Director General
Sindh Building Control Authority
Government of Sindh
Karachi

Subject: **MINUTES OF THE MEETING ON KARACHI BUSINESS REGISTRATION**

Please find attached herewith the minutes of the meeting regarding Karachi Business Portal which was held on February 8, 2019 at 11:00 AM in the Committee Room of the Investment Department, Government of Sindh with sixteen (16) relevant departments from the Government of Sindh and the World Bank Group under the Chair of Secretary, Investment Department, Mr. Ahsan Ali Mangi.

2. The Government of Sindh plans to extend this portal to encompass all registrations, inspections, permits, NOCs licenses, and certifications being granted by provincial agencies in Sindh. The portal will serve as a provincial one stop shop for all approvals required from all provincial authorities. A map of all relevant approvals granted by the provincial agencies is enclosed. The Government of Sindh intends to complete and launch this registration by the June 30, 2019.

3. In this regard, I am directed to request you to furnish the following to the Investment Department in hard form by Friday, February 15, 2019 and also Email at lawyerbuckingham@gmail.com.

- a. List of NOCs, Permits, Licenses & Registrations processed by Department
- b. Process of Application (Forms, Checklist, Etc.)
- c. Process of Approval (Internal)
- d. Copy of Relevant Law, Regulation, Rules

(SHAIKH ADNAN ALI)
SECTION OFFICER (ADMN)

Copy for Information to:

1. Chairman, Planning & Development Board, Government of Sindh, Karachi



GOVERNMENT OF SINDH INVESTMENT DEPARTMENT

2. The Principal Secretary, Chief Minister House, Government of Sindh
3. Additional Secretary (I), Chief Minister House, Karachi
4. DS (Staff) to Chief Secretary, Government of Sindh
5. The PS to Secretary, Investment, Government of Sindh, Karachi
6. Dr. Amjad Bashir, Senior Economist, The World Bank Group, Karachi

MEETING ON KARACHI BUSINESS REGISTRATION

A meeting to discuss the Karachi Business Portal was held with sixteen (16) relevant departments from the Government of Sindh (list enclosed) and the World Bank Group under the Chair of **Secretary, Investment Department Mr. Ahsan Ali Mangi** on February 8, 2019 at 11:00 AM at the Committee Rom in the Investment Department.

2. The meeting started with the Secretary, Investment welcoming everyone. He informed participants that the Government of Sindh wanted to implement an aggressive Doing Business Reforms to facilitate businesses and investment in the province. He said that the Government of Sindh will launch a Sindh Doing Business Reforms portal which will integrate registration processes at Sindh Employees Social Security Institution, Labour & Human Resource Department, Industries Department and Excise & Taxation Department. He further said that the Government intends to extend this portal to include all business regulations in Karachi.

3. The Secretary, Investment Department requested all departments to share the number of registrations, NOCs, permits and licenses that they process. Moreover, he asked all departments to share the process of approvals that take place after the applications are received at their departments. He said that the Government envisages this portal as a one window facility which will cater to all business regulations in Karachi and Sindh.

4. Mr. Mustafa Suhag, Additional Secretary, Excise & Taxation said that the automation of Motor Registration is being undertaken currently. He said that this automation will give applicants the facility to pay online.

5. The Director General, Private Institution Sindh, Education Department said that the Department registers institutes from Pre-primary to Degree level. He said that three forms i.e. Form A (data collection), Form B, and Form C, are use and the department collects a Registration fee as well. He said that registering authorities are different for higher education. He further said that the software for automation is under development as it is currently being mock tested. He committed that the department will share all its processes by February 12, 2019.

6. Dr. M Ayaz Mustafa, Director Anti-Quackery, Sindh Healthcare Commission said that their mandate includes to a) clinical governance, b) registration & licensing, and c) complaint management. He further said that currently they are doing a census of all Healthcare establishments and currently only 4,500 have been registered.

7. Mr. Gulsher Ahmed Mangi, Director Exploration, Mines & Minerals Department said that they give five year permits and leases for 30 years. Mr. Ahsan Mangi said that a separate meeting should be held with the Mines & Mineral Department after February 20, 2019.

8. Mr. Ayub Shaikh, DMD (Planning), KWSB said that they give NOCs for multi-story buildings but currently its not issuing any NOCs. Moreover, he said the only applications received for NOCs are the ones received from SBCA.

9. Mr. Meraj Ahmed, Home Department, said currently all licenses are given manually. He said there are approximately 300 arms dealers in Karachi. He said that companies are also registered with them.

10. Mr. Zubair Pervaiz, Industries Department said that they give govern Boilers. He said that all processes are currently manual. He further said that although there are 3,500 boilers in Karachi most are being shut down.

11. **The Secretary, Investment Department requested all departments to send the following to the Investment Department by Friday, February 15, 2019:**

- a. List of NOCs, Permits, Licenses & Registrations processed by Department**
- b. Process of Application (Forms, Checklist, Etc.)**
- c. Process of Approval (Internal)**
- d. Copy of Relevant Law, Regulation, Rules**

12. The meeting ended on a note of thanks to and from the chair.

Sr. No.	Department	Approval Title	Nature of Approval	Relevant Act / Rules	Fee (if any)
1	SBCA	Construction Permit (Proposed, Completion, Regularization, Demolition, Addition or Alteration, Renewal, Revised Proposed)	Permit	Karachi Building & Town Planning Regulations, 2002	
2	SBCA	Occupancy Permit	Permit	KB&TPR, 2002	
3	SBCA	Qualification of Professional (Architect, Professional Engineer, Proof Engineer etc.)	License / Registration	KB&TPR, 2002 (Chapter 4)	
4	SBCA	Qualification / Entitlement of Firms (Geo-Technical Laboratory & Material Testing Lab)	License / Registration	KB&TPR, 2002 (Chapter 4)	
5	Excise & Taxation Department	Motor Vehicle Registration	Registration	Sindh Motor Vehicle Taxation Act, 1958, Motor Vehicle Rules, 1959.	http://excise.gos.pk/taxes/Motor-Vehicle-Tax
6	Excise & Taxation Department	PT-1 Form	Property Valuation Certificate	THE SIND URBAN IMMOVABLE PROPERTY TAX RULES, 1958	
7	Excise & Taxation Department	Trade & import of potable liquor license & other related licenses	License	Prohibition (Enforcement of Hold) ordinance 1979. Sindh Prohibition Rule 1975. The Sindh Abkari act 1878. Sindh Excise Manual Volume-I.	http://excise.gos.pk/taxes/excise-duty/
8	Excise & Taxation Department	Registration for Professional Tax	Registration		
9	Home Department	Licensing of Private Security Agencies and Arms Dealer Shops.	License	Sindh Arms Act, 2013	
10	Home Department	Arms License	License	Sindh Arms Act, 2013	

11	Karachi Water & Sewerage Board	Domestic Connection, Commercial Connection & Sewerage Connection	Approval	
12	Board of Revenue	NOC / Sale Certificate	NOC	Standard Operating Procedure
13	Board of Revenue	Property Registration / Mutation	Registration	Registration Act, 1908
14	Karachi Metropolitan Corporation (Land Department)	Lease / Transfer / Mutation of Land	Registration	
15	Karachi Metropolitan Corporation (Land Department)	Sale NOC / Commercialization NOC	NOC	
16	Labour Department	Registration of Shops & Commercial Establishment	Registration	Shops & Establishment Act, 2015
17	Labour Department	Registration of Factories	Registration	Factories Act, 2015
18	Industries & Commerce Department	Partnership Firms (Association of Persons), Joint Stock Firms & Societies	Registration	Partnership Act, 1932, Societies Registration Act, 1980, Companies Ordinance
19	Industries & Commerce Department	Inspection & Registration of Boilers	Registration/ Inspection	Boilers Ordinance, 2002 & Rules 1941
20	SESSI	Registration of Employer	Registration	THE SINDH EMPLOYEES' SOCIAL SECURITY ACT, 2016 West Pakistan Employees' Social Security Ordinance No. X of 1965,
21	Energy Department (Electric Inspectorate of Karachi)	Wiring Inspection Certificate / Fitness Certificate	Fitness Certificate	SOP

22	Sindh Mining & Minerals Development Department	Mining Lease	Lease	Sindh Mining Concession Rules 2002,
23	Sindh Mining & Minerals Development Department	Mining Permit & Exploration Permit	Permit	Sindh Mining Concession Rules, 2002
24	Sindh Mining & Minerals Development Department	Reconnaissance License, Exploration License, Mineral Deposit Retention License	License	Regulation of Mines, and Oil Fields and Mineral Development (Federal Control) Act, 1948 Sindh Mining Concession Rules, 2002
25	Sindh Environmental Protection Agency	1 – Initial Environmental Examination (IEE) 2 – Environmental Impact Assessment (EIA) 3 – Environmental Checklist	NOC	The Sindh Environmental Protection Act, 2014 The Sindh Environmental Protection Agency (Review of Initial Environmental Examination and Environmental Impact Assessment) Regulations, 2014.
26	Health Department (Sindh Healthcare Commission)	Healthcare Service Provider Registration	Registration	THE SINDH HEALTHCARE COMMISSION ACT, 2013 Sindh Healthcare Commission Regulations, 2017
27	Health Department (Sindh Healthcare Commission)	Licensing (Homeopathic Clinic, Poly Clinic, Cat I Hospitals, Cat II. Hospitals, Labs, X-Ray Centers etc.)	License	THE SINDH HEALTHCARE COMMISSION ACT, 2013 Sindh Healthcare Commission Regulations, 2018
28	Karachi Development Authority (Land Department)	Registration of Sale Deed	Registration	Karachi Development Authority Order of 1957
29	Karachi Development Authority (Land Department)	Sale NOC etc.	NOC	Karachi Development Authority Order of 1957
31	Sindh Revenue Board	Tax Payer Registration	Registration	Sindh Sales Tax on Services Act, 2011 Sindh Sales Tax on Services Rules, 2011
32	Sindh Revenue Board	Sindh Workers Welfare Fund	Registration	THE SINDH WORKERS WELFARE FUND ACT, 2014
33	Sindh Education & Literacy Department (Directorate of Inspections & Registrations)	Registration of Private Institutes	Registration	THE SINDH PRIVATE EDUCATIONAL INSTITUTIONS (REGULATION AND CONTROL) ORDINANCE, 2001

34	Sindh Education & Literacy Department (Directorate of Inspections & Registrations)	Inspection of Private Institutes	Inspection	THE SINDH PRIVATE EDUCATIONAL INSTITUTIONS (REGULATION AND CONTROL) ORDINANCE, 2001	
35	Sindh Food Authority	Registration / Licenses	Registration / License	THE SINDH FOOD AUTHORITY ACT, 2016	
36	Sindh Food Authority	Inspection	Inspections	THE SINDH FOOD AUTHORITY ACT, 2016	
37	Transport Department	Route Permits	Permit	<u>Motor Vehicle Ordinance, 1965.</u>	
38	Transport Department	Stage Carriage Permit	Permit	<u>Motor Vehicle Ordinance, 1965.</u>	