



Date Lahore October 18, 2018

1. Secretary, Finance Department
2. Secretary, Local Government & Community Development Department.
3. Secretary, Industries, Commerce & Investment Department.
4. Secretary, Labor & Human Resource Department.
5. Commissioner, Punjab Employees Social Security (PESSI).
6. Chairman, Punjab Information Technology Board (PITB).
7. Director General, Lahore Development Authority (LDA).
8. Director General, Punjab Land Record Authority (PLRA).
9. Chief Executive, Lahore Electric Supply Company (LESCO)

Subject: MINUTES OF MEETING ON SPRINT-III OF EASE OF DOING BUSINESS REFORM AGENDA (EODB)/DLI-1 OF JOBS & COMPETITIVENESS (J&C) PROGRAM

I am directed to refer to the subject cited above and to enclose minutes of meeting on Sprint-III of Ease of Doing Business Reform Agenda held on 03.10.2018 (Wednesday) at 10:00 AM under the Chairmanship of Secretary, Planning & Development Department, Government of the Punjab in the Auditorium of P&D Department for your information and further necessary action please.

Haram Ajmal
(HARAM AJMAL)
Program Officer, PIU

CC:-

1. Mr. Ali Jalal, Program Director, PIU, P&D Department.
2. PS to Secretary, P&D Department.

Subject: MINUTES OF MEETING ON SPRINT-III OF EASE OF DOING BUSINESS REFORM AGENDA (EODB)/DLI-1 OF JOBS & COMPETITIVENESS (J&C) PROGRAM

A review meeting on Sprint III of Ease of Doing Business Reform Agenda was held on 03.10.2018 (Wednesday) at 10:00 AM under the Chairmanship of Secretary, Planning & Development Department, Government of the Punjab in the Auditorium of P&D Department. The meeting was convened to discuss Sprint III activities of Ease of Doing Business. The objective of the meeting was to review the Sprint III reform action plan under the Doing Business Reform Agenda (**List of Participants attached**).

2. The meeting started with welcome remarks by Secretary, Planning & Development Department followed by a detailed presentation by Program Director, Program Implementation Unit (PIU) on the implementation status of Sprint III activities under Ease of Doing Business Reforms Agenda.

3. After detailed deliberations on Sprint III activities with the key implementing agencies, the following decisions were taken:

INDICATOR	Decision
Starting a Business	<ul style="list-style-type: none"> i. Punjab Information Technology Board (PITB) to apprise PIU of the outcome of their meeting with Securities & Exchange Commission of Pakistan (SECP), Federal Board of Revenue (FBR) and Board of Investment (BOI) on integration of Virtual One Stop Shop (VOSS) with the Punjab Business Registration Portal. ii. A meeting to be organized by PIU with the Finance Department on the online payment solution. iii. PITB to discuss the list of possible incentives to increase usage of the Punjab Business Registration Portal with Labor Department, Industries Department and Punjab Employees Social Security Institution (PESSI).
Property Registration	<ul style="list-style-type: none"> i. Punjab Land Records Authority (PLRA) to launch online issuance of Fard by March 2019.
Contract Enforcement	<ul style="list-style-type: none"> i. A focal person to be nominated by the Lahore High Court. PIU to follow up with the assistance of BOI. ii. PITB to phase out the application of Case Management System at Lahore District Courts. PITB to prepare the PC-1 accordingly and expedite its approval process.

H.A

Construction Permits	<ul style="list-style-type: none"> i. PITB to help Lahore Development Authority (LDA) with its automation including online submission of applications system. ii. PLRA and LDA to sign the Service Level Agreement to link their systems by 12.10.2018. iii. The chair showed his concerns over the delay on the matter of inclusion of building warehouse as permitted use of agriculture area of master plan between LDA and Metropolitan Corporation Lahore (MCL) and desired that the matter may be solved immediately. It was also decided that funds under PC-I of Local Government & Community Development/MCL would not be utilized till the time this matter is resolved.
Paying Taxes	<ul style="list-style-type: none"> i. Enterprise Human Resource Management System developed by PITB for PESSI monthly contributions to be hard launched. ii. PESSI to fast track the implementation of e-payment facility for monthly pension and social security contribution.
Getting Electricity	<ul style="list-style-type: none"> i. Lahore Electric Supply Company (LESCO) to provide evidence for prior notification of tariff change to PIU. ii. LESCO to share the implementation plan regarding steps taken to reduce the outages with PIU.

4. In his concluding remarks Secretary, Planning & Development Department highlighted that the importance of Sprint-III reform action plan to further the Doing Business Reforms Agenda of Government of the Punjab. He directed that all Implementing Agencies must ensure timely implementation of the activities mentioned in Sprint III and PIU should maintain a continuous follow up with the departments and keep tracking the implementation status of the key activities. He further directed PIU to prepare an annual performance report of Doing Business Reforms after the publication of Doing Business 2019 report expected to be published on 31.10.2018. The report should also clearly fix the responsibility for non-achievement of some of the reform activities even after multiple discussions/directions through various forums.

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5. The meeting ended with a mutual vote of thanks.

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LIST OF PARTICIPANTS

1. Mr. Iftikhar Ali Sahoo, Secretary, P&D Department. (In Chair)
2. Mr. Ali Jalal, Program Director, Program Implementation Unit, P&D Department.
3. Mr. Bilal Hasham, Deputy Secretary (Resources), Finance Department.
4. Mr. Javed Iqbal Malik, Economic Advisor, Industries Commerce & Investment Department.
5. Mr. Daud Abdullah, Director (HQ), Labour Department.
6. Mr. Mahmood Masood Tamana, Director General (I&M), LG & CD Department.
7. Mr. Arshad Ali Sindhu, Deputy Secretary, LG & CD Department.
8. Mr. Sajid Latif, Director General E-Governance, PITB
9. Mr. Babar Abbas, Director General, PESSI
10. Ms. Saima Sheikh, Director, Training & Development, PITB
11. Mr. Faiz-ul-Hassan, Additional Director, Punjab Land Record Authority (PLRA).
12. Mr. Kamran Pervaiz, Director (One Window), Lahore Development Authority (LDA).
13. Mr. Ammar Nasim, Project Coordinator, Punjab Information Technology Board (PITB).
14. Mr. Hassan Tariq, Assistant Director, PRMP.
15. Ms. Mishka Khan, Program Officer, PIU, P&D Department.
16. Ms. Haram Ajmal, Program Officer, PIU, P&D Department.

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